

MPO Policy Board
Thursday, September 19, 2024
 South Waco Community Center
 Large Conference Room, 1:30 p.m.
 2815 Speight Ave, Waco, Texas



Summary Notes

Policy Board Members Present:

Andrea Barefield	Council Member District One, City of Waco
Jacob Bell	Citizen Representative, City of Waco
Josh Borderud	Council Member District Three, City of Waco
Deidra Emerson	Deputy Manager, City of Waco
Darius Ewing	Council Member District Four, City of Waco
Scott Felton	County Judge, McLennan County
Calvin Hodde	City Manager, City of Lacy Lakeview
Jim Holmes	Mayor, City of Waco
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemin	City Manager, City of Robinson
Adam Niolet	Assistant City Manager, City of Woodway
Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Everett "Bo" Thomas	City Manager, City of Hewitt
Yost Zakhary	City Manager, City of Bellmead

Policy Board Members Absent:

Jed Cole	Plan Commission, City of Waco
Kevin Evans	City Manager, City of McGregor
Dillon Meek	Citizen, City of Waco

Staff Present:

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk	Senior Planner, Waco MPO
Nora Roy	Senior Planner, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO

Others Present:

Chad Ashworth	Traffic Unit Supervisor, Waco Police Department
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Jennifer Boen	Waco Area Group Leader, STV
Amy Burlarley-Hyland	Assistant County Engineer, McLennan County
Tom Dahl	Principal Engineer Technical Services, City of Waco
Destiny Delillo	Director of Administrative Services, City of Robinson
Jim Devlin	Assistant City Manager, City of Hewitt
Zane Dunnam	County Engineer, McLennan County
Bert Echterling	Mayor, City of Robinson
Joshua Garcia	Bicycle and Pedestrian Work Group, Waco MPO
Todd Gibson	Transportation Planner - MPO Coordinator, Transportation Planning & Programming, TxDOT
Victor Goebel	Director of Transportation Planning & Development, TxDOT Waco District
Brigida Gonzalez	Transportation Planner - MPO Coordinator, Transportation Planning & Programming, TxDOT
Nicole Gray	Transportation Planner, TxDOT
John Habermann	Research Engineer, TTI
Andrew Haferkamp*	Project Manager, TxDOT
John Kinnaird	Former Mayor, City of Waco
James Kuhr	Cooperative and Automated Transportation Program Manager, STV
Brenton Lane*	Planning and Programming Engineer, TxDOT Waco District
Shere Lomosad	Municipal Court Administrator, City of Beverly Hills
Roxanne Maldonado	Police Chief Administrative Assistant, City of Beverly Hills
Barbara Maley	Air Quality Specialist/Transportation Planner, FHWA
Christine Miller	Traffic Engineer, City of Waco
Andy Moore	Public Works Director, City of Lacy Lakeview
Fred Morris	Director of Community Development, City of Bellmead
Mike Norman	Utilities Operations Manager, City of Waco
Erasmó "Mo" Olivarez	Code Enforcement Officer, City of Beverly Hills
J.B. Smith	Managing Editor, Waco Tribune-Herald
Jana Svacina	Director of Finance, Waco Transit Systems
Andrew Telep	Associate Director, Experiential Learning Commons, Baylor University
Aranza Torres	Project Director, McLennan Community College
Babatunde Tugbobo	Community Planner, FHWA
Rachel Williams	Project Engineer, Public Works Department, City of Waco

*Attended Virtually

1. Call to Order, Proof of Posting.

Chair Josh Borderud called the September 19, 2024, meeting of the MPO Policy Board to order at 1:35 p.m. A quorum of members was met.

Meeting agendas were posted on the MPO website on September 12, 2024 and at the City of Waco website on September 13, 2024 noting a possible quorum of the Waco City Council.

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2. **Public Hearing** regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. No visitors approached the Board.

3. **Approval** of the June 20 2024 meeting minutes.

Minutes were approved as submitted.

4. **Election** of Policy Board Officers for FY 2025

a. **Review Standards of Conduct**

i. **Background**

RESULT:	Discussed and collected affidavits for members in attendance
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b. **Election of Officers**

i. **Background**

Term of office: October 1, 2024 to September 30, 2025.

Policy Board Chair Election:

Motion to nominate Mr. Everett “Bo” Thomas to serve as Board Chair for FY 2025.

MOVER:	Jim Holmes, Former Mayor, City of Waco
SECONDER:	Yost Zakhary, City Manager, City of Bellmead

No other nominations submitted.

RESULT:	Elected with a vote of 16 - 0 [Unanimous]
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Policy Board Vice Chair Election:

Motion to nominate Ms. Andrea Barefield to serve as Policy Board Vice Chair for FY 2025.

MOVER:	Everett “Bo” Thomas, City Manager, City of Hewitt
SECONDER:	Jim Holmes, Former Mayor, City of Waco

No other nominations submitted.

RESULT:	Elected with a vote of 16 - 0 [Unanimous]
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5. **Consideration and Possible Action** approval of Resolution 2024-12: Ratification of FY 2023 SS4A grant acceptance and authorization of MPO Director to execute all related grant agreements.

a. [Background](#)

b. **Public Hearing**

Chairman Borderud opened the public hearing at 1:43 p.m.
No visitors submitted comments for or against this item.
Chairman Borderud closed the public hearing at 1:43 p.m.

c. **Consideration and Action**

RESULT:	Motion to approve passed with a 16 – 0 vote [Unanimous]
MOVER:	Everett “Bo” Thomas, City Manager City of Hewitt
SECONDER:	Andrea Barefield, Council Member District One, City of Waco

6. **Consideration and Possible Action** approval of Resolution 2024-13: Waco MPO Policy Board recommendations regarding study locations and charging station power levels for TxDOT NEVI planning.

a. [Background](#)

b. **Public Hearing**

Chairman Borderud opened the public hearing at 1:54 p.m.
No visitors submitted comments for or against this item.
Chairman Borderud closed the public hearing at 1:54 p.m.

c. **Consideration and Action**

RESULT:	Motion to approve passed with a 16 – 0 vote [Unanimous]
MOVER:	Deidra Emerson, Deputy Manager, City of Waco
SECONDER:	Andrea Barefield, Council Member District One, City of Waco

7. **Update and Discussion** regarding the 2050 MTP development and project prioritization.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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8. Review, Discussion, and Directive Action regarding the Unified Transportation Program (UTP).

For information and discussion only. Update provided by Victor Goebel.

RESULT:	Discussed. No action taken.
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9. Update and Discussion on current grant efforts.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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10. Update and Discussion on MPO redesignation.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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11. Update and Discussion from the Technical Advisory Committee.

For information and discussion only. Update provided by Zane Dunnam.

RESULT:	Discussed.
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12. Update and Discussion from the Texas Department of Transportation regarding significant highway construction within the Waco Metropolitan Area.

For information and discussion only.

RESULT:	Slides provided by Clayton Zacha were shown but not discussed.
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13. Work Group Updates.

Citizen's Participation Work Group – not currently active

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Bicycle and Pedestrian Work Group
Connected and Automated Vehicle Work Group
Mobility, Land Use and Transportation Work Group – not currently active

For information and discussion only. Updates provided by Mukesh Kumar and Andrew Telep.

RESULT:	Discussed.
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14. MPO Monthly Report.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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15. Announcements.

- a. The next meeting of the Waco MPO Policy Board is scheduled for Thursday, October 17, 2024, at 1:30 pm.
- b. No requests received for agenda items to be considered for future meetings.

16. Hearing of visitors regarding any item of MPO business not identified on this agenda.

Chairman Borderud opened and closed the public hearing at 2:22 p.m. No visitor comments were submitted.

17. Adjournment.

There being no further business, the meeting was adjourned at 2:23 p.m.