

MPO Policy Board
Thursday, April 18, 2024
South Waco Community Center
Large Conference Room, 1:30 p.m.
2815 Speight Ave, Waco, Texas



Summary Notes

Policy Board Members Present:

Jacob Bell	Citizen Representative, City of Waco
Josh Borderud	Council Member District Three, City of Waco
Deidra Emerson	Deputy Manager, City of Waco
Bryan LeMeilluer, Proxy for Kevin Evans	City Manager, City of McGregor
Zane Dunnam, Proxy for Scott Felton	County Judge, McLennan County
Calvin Hodde	City Manager, City of Lacy Lakeview
Jim Jaska	Mayor, City of Ross
Will Jones	County Commissioner, Pct. 3, McLennan County
Craig Lemin	City Manager, City of Robinson
Dillon Meek	Mayor, City of Waco
Adam Niolet	Assistant City Manager, City of Woodway
Stan Swiatek	District Engineer, Texas Dept. of Transportation, Waco District
Everett "Bo" Thomas	City Manager, City of Hewitt
Yost Zakhary	City Manager, City of Bellmead

Policy Board Members Absent:

Andrea Barefield	Council Member District One, City of Waco
Jed Cole	Plan Commission, City of Waco
Darius Ewing	Council Member District Four, City of Waco
Jim Holmes	Council Member District Five, City of Waco

Staff Present:

Mukesh Kumar	Director, Waco MPO
Arthur Chambers	Senior Planner, Waco MPO
Annette Polk	Senior Planner, Waco MPO
Nora Roy	Senior Planner, Waco MPO
Daniela Gallegos	Engagement Specialist, Waco MPO

Others Present:

Jarrell Boykins	Baylor University Student
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Victor Goebel	Director, Transportation Planning and Programming, Texas Dept. of Transportation, Waco District
Todd Gibson*	MPO Coordinator, TxDOT
Suzette May	Representative for Bicycle/Pedestrian Work Group
Christopher Nors	Public Works Finance Officer, City of Waco
Jake Smith	Public Information Officer, Texas Department of Transportation, Waco District
Casey Speer	Baylor University Student
Clayton Zacha	Waco Area Engineer, Texas Dept. of Transportation, Waco District

*Attended virtually

1. Call to Order, Proof of Posting.

Chair Josh Borderud called the April 18, 2024, meeting of the MPO Policy Board to order at 1:33 p.m. A quorum of members was met.

Meeting agendas were posted on the MPO website on April 10, 2024 and at the City of Waco website on April 11, 2024 noting a possible quorum of the Waco City Council.

2. Public Hearing regarding any discussion or action item on this agenda.

Visitors were invited to address the Policy Board regarding any action or discussion item identified on this agenda. Spanish translation was provided by MPO staff. No visitors approached the Board.

3. Approval of the March 21, 2024, meeting minutes.

[Minutes](#) were approved as submitted.

4. Review, Discussion and Action regarding evaluation criteria for the 2050 MTP Call for Proposals framework.

a. Background

b. Consideration and Directive Action

RESULT:	Discussed. Policy Board unanimously directed staff to utilize the final draft of the MTP call for proposals framework. Motion made by Everett “Bo” Thomas and second received by Yost Zakhary.
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5. **Review, Discussion and Action** directing MPO staff to finalize the draft of revised bylaws to be adopted by the Waco MPO Policy Board immediately following redesignation by the Governor.

a. [Background](#)

b. **Consideration and Directive Action**

RESULT:	Discussed. Policy Board unanimously directed staff to finalize the draft of revised bylaws to be adopted by the Waco MPO Policy Board immediately following redesignation by the Governor. Motion made by Deidra Emerson and second received from Will Jones.
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6. **Review, Discussion and Action** directing MPO staff to convene a “Rebranding Task Force for Waco MPO” to prepare recommendations to the Policy Board as follow up steps in anticipation of the Governor’s redesignation.

a. [Background](#)

b. **Consideration and Directive Action**

RESULT:	Discussed. Policy Board unanimously directed staff to convene a “Rebranding Task Force for Waco MPO.” Policy Board selected Chairman Borderud as Chairman of the Task Force. Motion made by Jacob Bell and second received from Deidra Emerson.
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7. **Update and Discussion** on current grant efforts.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed.
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8. **Update and Discussion** from the Technical Advisory Committee.

For information and discussion only. Update provided by Zane Dunnam.

RESULT:	Discussed.
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9. **Update and Discussion** from the Texas Department of Transportation regarding significant highway construction within the Waco Metropolitan Area.

For information and discussion only. Update provided by Clayton Zacha, Waco Area Engineer, TxDOT, Waco District.

RESULT:	Discussed.
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10. Work Group Updates.

- Citizen’s Participation Work Group – not currently active
- Bicycle and Pedestrian Work Group
- Connected and Automated Vehicle Work Group
- Mobility, Land Use and Transportation Work Group – not currently active

For information and discussion only. Updates provided by Mukesh Kumar.

RESULT:	Discussed.
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11. MPO Monthly Report.

For information and discussion only. Update provided by Mukesh Kumar.

RESULT:	Discussed
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12. Announcements.

- a. The next meetings of the Waco MPO Policy Board are scheduled for Monday, April 29, 2024, at 8:30 am (*special called*) and Thursday, May 16, 2024, at 1:30 pm
- b. No requests received for agenda items to be considered for future meetings.

13. Hearing of visitors regarding any item of MPO business not identified on this agenda.

Chairman Borderud opened and closed the public hearing at 2:14 p.m. Spanish translation was provided by MPO staff. No visitor comments were submitted.

14. Adjournment.

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There being no further business, the meeting was adjourned at 2:14 p.m.

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